



# STUDENT EXPECTATIONS HANDBOOK

# 2023

[WWW.RANCHOCAMPANAHIGH.US](http://WWW.RANCHOCAMPANAHIGH.US)

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# ABOUT RCHS



# 01

Rancho Campana High School (RCHS) is the newest comprehensive school in the Oxnard Union High School District. The school opened its doors for the first time in the fall of 2015. Rancho Campana High School is translated from Bell Ranch, the name of the family who owned the land purchased by our school district. The school sits on 28 acres of former farmland adjacent to the Camarillo Public Library and in partnership with the City of Camarillo. The school facility includes both indoor and outdoor learning spaces for all areas of coursework as well as a performing arts center that serves both the school and the community.

Before the school opened, students voted for the school colors and mascot. RCHS is a comprehensive, academy high school for grades 9 - 12. Because of only 210 spots available per grade level, a random selection or "lottery" process to gain admission was initiated. To apply to the lottery, students must reside within the boundaries of the Oxnard Union High School District. Rancho Campana High School strives to provide a high-quality public education for all of our students. The school concept is to implement a rigorous, project-based curriculum in the context of three enrichment themes: Engineering, Health Sciences, and Arts and Entertainment. Each student is offered an academic instructional program that provides the University of California A-G coursework required to meet both the California State University and the University of California eligibility requirements.

RCHS is designed to provide a digital, one-to-one environment where every student is provided a district laptop. The one-to-one campus comes with 56 WiFi access spots. Technology is used in every class. Each teacher is given a choice as to what Learning Management System they would prefer. Currently the choices for teachers are Google Classroom or Canvas. Additionally, a network of support services is provided to meet each student's individual academic and social needs.

RCHS has a complete academic program with AP and honors classes, visual and performing arts classes, world languages, physical education, and ROP courses. Each student is given access to a rigorous college prep curriculum. The expectation is that all students will challenge themselves with the rigorous curriculum as a wide range of advanced placement and honors courses are offered, along with dance, band, and exercise to meet the interests of our student body.



With a trimester system, students take 5 classes every 12 weeks with the ability to earn 75 credits each academic year. Students have academy courses and general education core requirements. The current AP classes offered include: Biology, Chemistry, Physics, Calculus AB, Calculus BC, Statistics, English Language, English Literature, European History, United States History, Studio Art, and Spanish Language. RCHS students may request to take an AP Exam for a course they are not enrolled in as well.

Students wishing to participate in sports are accommodated through agreements with their home schools, primarily Rio Mesa and Adolfo Camarillo High Schools for all athletic programs. Our district has continued to provide transportation for student athletes at RMHS and ACHS the best they can considering varying bell schedules.

When students apply to enter the lottery for admission, they are asked to select an academy track. Each academy offers electives for students to learn more about the careers available in that field. In engineering, students go on field trips and work site tours to businesses that focus on civil, chemical, and biomedical engineering. In health sciences, they go to the California Science Center and volunteer at local hospitals. In the arts and entertainment academy, students select an area of emphasis: visual arts or performing arts. This allows students to focus on what best interests them. Students also attend work site tours, hear from guest speakers, attend school-wide work-based learning events, and participate in internships for hands-on experience.





## VISION

RGHS students and graduates will be innovative and excel academically and personally in the arts, engineering, and health sciences to succeed in a dynamic world.

## MISSION



Through a digitally enhanced environment, RGHS students will pursue excellence through curiosity, participate in diverse learning opportunities, be creative thinkers, collaborative learners, and develop global perspectives to contribute in their community.





# SCHOOL WIDE LEARNER OUTCOMES

## Graduates of Rancho Campana High School

- **Reliable**
    - Who accept individual and group responsibility while establishing and following standards of behavior
    - Who prioritize and use time efficiently, setting realistic goals for the future
    - Measured by: Suspension Rate; A-G completion; graduation rate; College acceptances
  - **Effective Communicators**
    - Who listen, read, comprehend, and articulate with confidence and skill
    - Who possess technological literacy
    - Who cooperatively exchange ideas
    - Measured by: Computer literacy scores; grades; Project Based Learning; collaboration
  - **Innovative and Involved**
    - Who participate in school and community activities
    - Who are actively engaged in the learning process
    - Who participated in Project Based Learning on a regular basis
    - Measured by: PBL; RCMakes; club membership; number of volunteer/community service activities
  - **Global Citizens**
    - Who behave respectfully, ethically, and honestly
    - Who interact with a diverse society and foster tolerance
    - Who take care of the environment, make informed choices in the community, and show leadership
    - Measured by: grades, UC a-g completion; college acceptances; involvement in activities
  - **Navigators**
    - Who utilize 21st century skills to map out a plan for the future
    - Who understand the implications of their decisions on future endeavors
    - Measured by: UC a-g completion; college acceptances; grades; CAASPP scores
- 
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# 2023-2024 Oxnard Union HSD RCHS Trimester Calendar

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## July

4 Independence Day Holiday

## August

14 Professional Development  
15 Teacher Prep Day  
16 First Day of School Trimester One

## September

4 Labor Day Holiday

## October

16 Professional Development

## November

10 Veterans Day Holiday (Observed)  
17 End Trimester One/65 Days  
20-24 Thanksgiving Break  
23&24 Thanksgiving Holiday  
27 Begin Trimester Two

## December

25-29 Winter Break  
25&29 Winter Holidays

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## January

1-5 Winter Break  
1&2 Winter Holidays  
15 Martin Luther King Jr. Day Holiday

## February

19-23 February Break Week  
19&23 Presiden'ts Day Holidays

## March

8 End Trimester Two/59 days  
11 Teacher Prep Day No Students  
12 Begin Trimester Three

## April

1-5 Spring Break  
1 Spring Holiday

## May

27 Memorial Day Holiday

## June

5 End Trimester Three/56 days

# **Bell Schedule**

## **Daily Tutorial Schedule**

**Period 1    8:30am–9:34am**

**Period 2    9:39am–10:43am**

**Nutrition   10:43am–10:53am**

**Period 3    10:58am–12:02pm**

**Tutorial     12:07pm–12:40pm**

**Lunch       12:40pm–1:15pm**

**Period 4    1:20pm–2:24pm**

**Period 5    2:29pm–3:33pm**



# **Bell Schedule**

## **Friday Early Release**

**Period 1 8:30am–9:31am**

**Period 2 9:36am–10:37am**

**Nutrition 10:37am–10:47am**

**Period 3 10:52am–11:53am**

**Lunch 11:53am–12:28pm**

**Period 4 12:33pm–1:34pm**

**Period 5 1:39pm–2:40pm**

Friday Tutorial Days:\* 8/16, 9/8, 10/20,  
1/19, 3/15, 5/21

*\*No early release on these days. Daily Tutorial Schedule applies*

# **Bell Schedule**

## **Minimum Day Schedule**

**Period 1 8:30am–9:14am**

**Period 2 9:19am–10:03am**

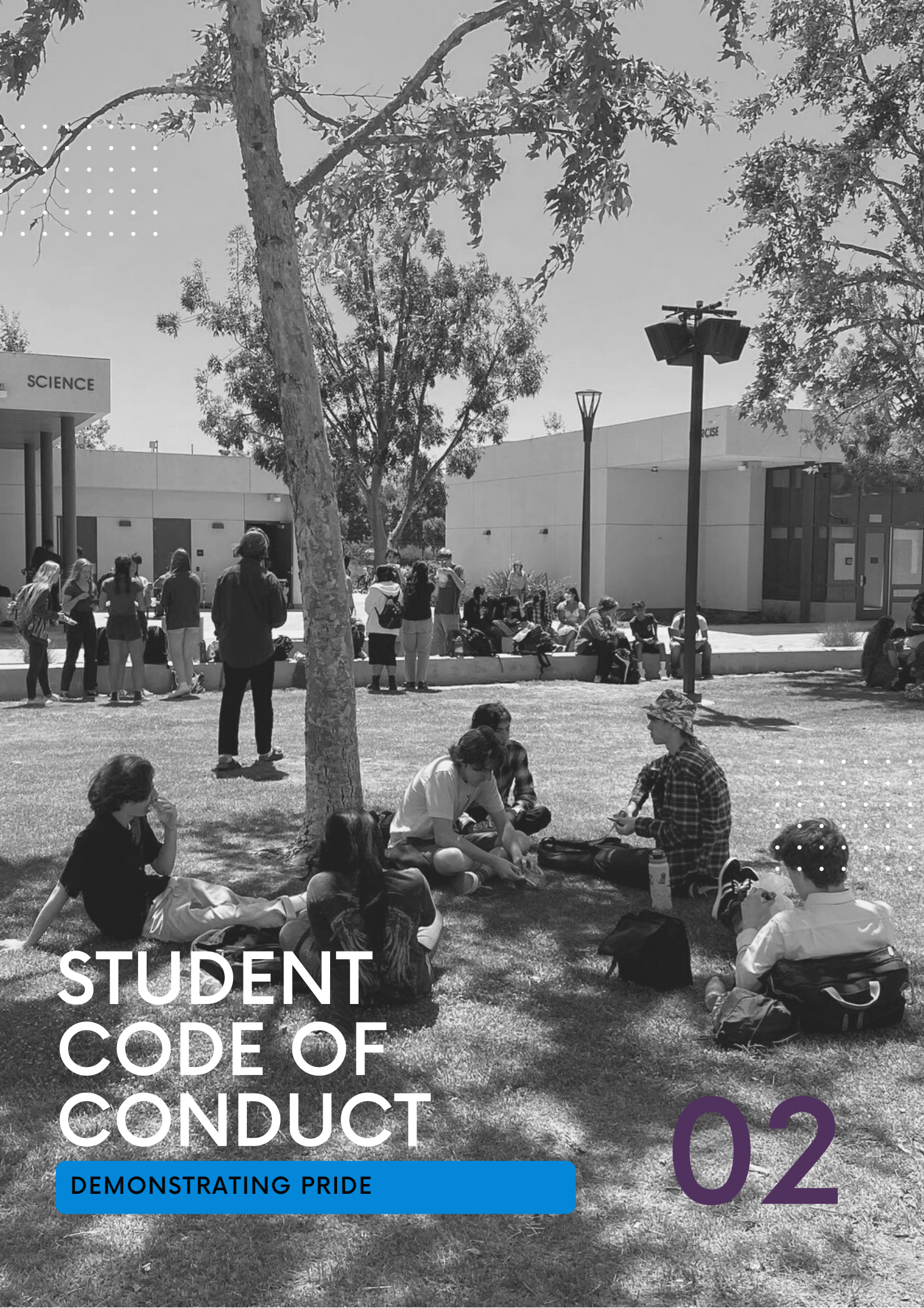
**Period 3 10:08am–10:52pm**

**Nutrition 10:52am–11:12am**

**Period 4 11:17am–12:01pm**

**Period 5 12:06pm–12:50pm**

Minimum Days (not finals): 9/1, 12/22, 2/16,  
3/29, 4/12, 5/24

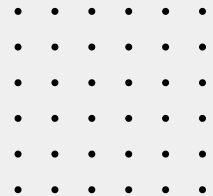


# STUDENT CODE OF CONDUCT

DEMONSTRATING PRIDE

02





## AT RANCHO CAMPANA HIGH SCHOOL WE EXPECT STUDENTS TO FOLLOW OUR PRIDE ACRONYM:

- Students will be responsible for following all established classroom and campus rules. By following the rules, students can be certain that their rights and the rights of others as well as their own safety are honored and protected.
- Students will be respectful toward all faculty and staff members, parent volunteers, business partners and other students. Students will refrain from: fighting and/or provoking others, using profane or obscene language, responding to others in a defiant manner, and disturbing classes.
- Amplify student voice to address stereotypes, biases, and insensitive remarks by recognizing KINDness (Keep Inspiring Not Dividing) as all community members uphold the No Place for Hate pledge.
- Students will be respectful of and responsible for using school equipment (including technology) and facilities in an appropriate manner. Students will refrain from purposeful destruction or theft of another person's or school property. Students and/or their parents are expected to make restitution for lost books or damaged property.
- Students will be punctual and in attendance of all scheduled classes unless excused by a parent or guardian. A phone call made to the school explaining the student's absence is required from the parent or guardian. Parents must make contact with the attendance office before their child can be released during the school day. Students cannot be released to a friend or a neighbor unless they are listed on the emergency card.
- Students will honor school as a place for academic and social learning. Students will refrain from using skateboards, bicycles, while on campus.
- Students will follow all school rules for behavior when traveling to and from school or while involved in an off-campus school activity such as a field trip, concert, or athletic event, etc.
- Students will follow all school rules for behavior when attending assemblies or evening activities and will exhibit appropriate audience skills.
- Students will stay within the campus' designated boundaries during school hours. Students with dismissal 1st or 5th period do not have to be on campus at those times.
- Students follow the Acceptable Use Policy when using technology.





PREPARED



RESPECT



INTEGRITY



DEDICATION



EXCELLENCE

MONARCHS

## CLOSED CAMPUS POLICY

In order to protect students in a supervised, safe, and orderly environment, the Oxnard Union High School District shall adopt a closed campus policy for RCHS. Once students arrive at school, they must remain on campus until the end of the school day unless they have brought written authorization from their parents/guardians and received permission from school authorities to leave for a specific purpose. (BP5112.5)

## STUDENT SEARCH/RANDOM METAL DETECTION

RCHS is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items (BP5415.12)

## STUDENT ID POLICY

All Students within the Oxnard Union High School District are required to always carry their school-issued ID cards while on campus. Students with dismissal periods (first, fifth or last period attending during a regular school day for a given student) are required to obtain a dismissal stamp each trimester on their ID cards from the ASB bookkeeper by the end of the first week of the trimester.

## PE DRESS & LOCKS

All Students within the Oxnard Union High School District are required to **wear athletic attire for PE classes. Students must use Rancho Campana locks for PE lockers to facilitate safe access in emergency situations.**

## ENTRY/EXITING THE CAMPUS

All students enter campus through the same gate in the morning (gate by the wellness center by drop off loop). The entry gate will close at 8:30am. Any students arriving after 8:30am must enter through the office.

Students who need to exit campus must do so through the office unless a campus supervisor is present at the gate. Any students exiting through an unsupervised push gate will be considered truant.

Students with dismissal ID stamps may leave campus during their dismissal period if the dismissal is their last period of the school day. Students with dismissal who exit campus may not return to campus until after school.

## FOOD DELIVERY POLICY

Rancho Campana High School students are prohibited from ordering outside food for delivery. All restaurant, Grub hub, Door dash, Uber Eats, or any other food delivery driver will be turned away. Students accepting food by opening a gate for a delivery driver will be considered in violation of our closed campus policy and will be subject to disciplinary action. Parents may drop off food for a student in the office. Students may pick up food items drop off by a parent from the office during passing periods, nutrition, lunch, or during a dismissal period.

## CELL PHONE & MONEY DROP OFF

The Rancho Campana office staff cannot accept cash or currency of any kind, nor electronic devices for a student to pick up. Students cannot be called up during class time to pick up items. Please schedule your drop offs for your students to coincide with passing period, nutrition, or lunch.

## STUDENTS LEAVING EARLY WITH A NOTE

Once students arrive at school, they must remain on campus until the end of the school day unless they have brought written authorization from their parents/guardians to leave campus. To help facilitate students leaving early from campus, students should bring written authorization to the Attendance Office at the beginning of the school day. Students will then be able to leave campus without the parent/guardian having to enter the Front Office.

## TUTORIAL POLICY

All Students are required to attend a Tutorial class during the school day. Tutorial is a positive behavior support to help monitor student's academic performance as well as provide study skills. Students are able to utilize tutorials to meet with specific teachers for additional support in their classes.

## TUTORIAL ACADEMIC INCENTIVE

Students who have a 3.5 GPA and NO D's on the prior Trimester report card will be eligible to attend the Tutorial Academic Incentive. During Tutorial students will be able attend field time where they can participate in a variety of non-academic activities. Students are required to obtain a Tutorial Academic Incentive stamp each trimester on their ID cards in order to attend.

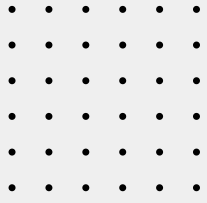
## DRESS CODE POLICY

Keeping within the guidelines of board policy, students are expected to dress in the following manner at school and related events:

- Clothing may not depict advertise or advocate the use of alcohol, tobacco, marijuana or other controlled or illegal substances. In addition, the clothing may not be vulgar, obscene, depict weapons or violence, or be sexually suggestive.
- Clothing may not use or depict hate speech based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.
- Any attire deemed to disrupt the school environment may be considered a violation of the dress code.



# ACADEMIC HONESTY POLICY



Many students have come to believe that their grade, not their learning is the key to success. As a result, students have resorted to cheating, copying and other forms of academic dishonesty.

A student is in violation of our school policy on Academic Honesty when they participate in any of the following activities, including but not limited to:

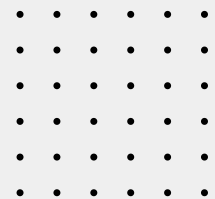
- Copying other students' answers on a quiz, test, homework assignment or project.
- Supplying the answers to another student. Note: All assignments are considered individual assignments unless specifically stated otherwise by the teacher.
- Securing a copy of a class quiz or test beforehand or taking a quiz or test to pass on to other students.
- Getting answers or questions from students who already took the quiz or test.
- Giving answers or questions to students who will take the quiz or test.
- Copying homework or any class assignments from any source (including the Internet or AI source) or allowing another student to copy one's own work.
- Presenting other's work as one's own research or work.
- Having unauthorized test aids and not following test or assignment protocol. Note: Any use of a cell phone during a test may be considered a violation of the academic honesty policy.
- When taking a quiz online using another tab to look up answers.

The teacher's professional judgment in consultation with administration shall determine whether or not the student has cheated. It is the responsibility of the student to avoid any situation or action that may cause teachers to believe that this policy has been violated. The teacher will also determine whether the assignment is minor or major.

This progressive discipline plan is cumulative, and points will accrue for the student throughout the entire year. The student will also receive a **zero for the assignment** in addition to a consequence.

Points	Description of Assignment	Consequence
1	Minor assignments may include homework, quizzes, and labs.	Conference with teacher
2	Major assignments may include: essays, quizzes, projects, or tests.	Conference with teacher Discipline Referral
3	Incidents involving distribution of answers	Conference with teacher Discipline Referral
4	Incidents involving theft/plagiarism and distribution of tests or major answers	Conference with teacher Discipline Referral Report to colleges





## CONSEQUENCES FOR NOT FOLLOWING THE RULES

### Teacher Managed Behaviors

Corridor Pass Misuse  
 Defiance Disrespect Disruptions  
 Dress Code  
 Inappropriate use of Technology  
 Inappropriate Language  
 Lack of Preparation Motivation  
 Physical Contact (Non-aggressive)  
 Inappropriate Use of School Property

A third offense or an extreme offense of any of the above behaviors becomes an administratively managed behavior.

### Teacher Managed Responses

#### First Offense

Discuss behavior with student.  
 Enter into Synergy and mark as NO ACTION REQUIRED.

#### Second Offense

Discuss behavior with student.  
 Enter into Synergy and mark as NO ACTION REQUIRED.  
 Make contact with the parent.

#### Third Offense

Enter referral into Synergy.  
 Administration determines the appropriate consequence (see flow chart) and provides follow up.

Administration Managed Behaviors	First Consequence	Second Consequence	Third Consequence
<b>3rd offense of same behavior for any teacher managed behavior</b>	<ul style="list-style-type: none"><li>▪ Lunch Detention or Saturday School</li></ul>	<ul style="list-style-type: none"><li>▪ Parent Contact</li><li>▪ 2 Saturday Schools</li></ul>	<ul style="list-style-type: none"><li>▪ Possible suspension or other progressive interventions</li><li>▪ Refer to Student Wellness Specialist</li></ul>
<b>Dress Code</b>	<ul style="list-style-type: none"><li>▪ Warning</li><li>▪ Change clothes or cover up/turn inside out</li></ul>	<ul style="list-style-type: none"><li>▪ Call home</li><li>▪ Change clothes or cover up/turn inside out</li></ul>	<ul style="list-style-type: none"><li>▪ Lunch detention or other progressive interventions</li></ul>
<b>Failure to serve Lunch Detention</b>	<ul style="list-style-type: none"><li>▪ Warning</li><li>▪ Re-assign detention</li></ul>	<ul style="list-style-type: none"><li>▪ Re-assign detention</li><li>▪ Saturday School</li></ul>	<ul style="list-style-type: none"><li>▪ Assign additional detention</li><li>▪ Student escorted to detention daily</li></ul>
<b>Failure to serve Saturday School</b>	<ul style="list-style-type: none"><li>▪ Re-assign Saturday School</li></ul>	<ul style="list-style-type: none"><li>▪ Re-assign plus detention</li></ul>	<ul style="list-style-type: none"><li>▪ Possible suspension or other progressive interventions</li></ul>
<b>Fighting:</b> EC 48900.a.1 Caused, attempted to cause, or threatened to cause physical injury. EC48900.a.2 Willfully used force or violence on another person, except in self-defense. EC48915.a.1 (A) Causing serious injury to another person, except in self-defense.	<ul style="list-style-type: none"><li>▪ At least 3 days of suspension</li><li>▪ Counseling</li><li>▪ Parent Contact</li></ul>	<ul style="list-style-type: none"><li>▪ 5-day suspension and possible recommendation for expulsion.</li></ul>	
	Corrective actions for a student who engages in physical altercations of any kind may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.		
<b>Hate speech:</b> abusive or threatening speech or writing that expresses prejudice against a group, especially based on race, religion, or sexual orientation.	<ul style="list-style-type: none"><li>▪ At least 3 days of suspension</li><li>▪ Counseling</li><li>▪ Parent Contact</li></ul>	<ul style="list-style-type: none"><li>▪ 5-day suspension and possible recommendation for expulsion.</li></ul>	
	Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.		
<b>Harassment/ Bullying/ Taunting:</b> Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption.	<ul style="list-style-type: none"><li>▪ At least a warning, but may include suspension or expulsion in accordance with district policies and regulations.</li><li>▪ Counseling</li><li>▪ Parent contact</li></ul>	5-day suspension	5-day suspension up to expulsion
<b>Cyberbullying:</b> includes the transmission of communications, posting of harassing messages, direct threats, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming a person's identity to damage that person's reputation.	Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.		

Administration Managed Behaviors	First Consequence	Second Consequence
<b>Tardies:</b> any student who is late to class.	At 6 tardies per class per trimester: <ul style="list-style-type: none"> <li>▪ 3 Detentions</li> <li>▪ Parent Contact</li> </ul>	Every additional 6 Tardies within the same class per trimester: <ul style="list-style-type: none"> <li>▪ Saturday School</li> <li>▪ Possible Parent Conference</li> </ul>
<b>Truancy:</b> Out of class for an unreasonable amount of time without an excuse.	<ul style="list-style-type: none"> <li>▪ Lunch Detention</li> </ul>	<ul style="list-style-type: none"> <li>▪ Saturday School</li> </ul>
<b>Tobacco &amp; Marijuana products (which includes nicotine vaping products and wax pens)</b>	<ul style="list-style-type: none"> <li>▪ Saturday School</li> <li>▪ Counseling</li> <li>▪ Confiscation of paraphernalia</li> <li>▪ Parent contact</li> </ul>	<ul style="list-style-type: none"> <li>▪ Suspension</li> </ul>
<b>Weapons/Dangerous Objects/Illicit Substances</b>	A student possessing or threatening others with any weapon, dangerous instrument, or imitation firearm shall be subject to suspension and/or expulsion in accordance with law, Board policy, and administrative regulations.	

## STUDENTS MAY ALSO BE SUSPENDED FOR THE FOLLOWING:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury.
- (a)(2) Willfully used force or violence on another person, except in self-defense.
- (b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance, alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage or intoxicant.
- (e) Committed or attempted to commit robbery or extortion
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia.
- (k) Disrupted school activities or willfully defied valid authority of school personnel (Grades 9-12).
- (l) Knowingly received stolen school or private property.
- (m) Possessed an imitation firearm.
- (n) Committed or attempted to commit sexual assault or committed a sexual battery.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing.
- (r) Engaged in an act of bullying, including but not limited to, bullying by means of an electronic act.
- (s) Act must be related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or occurring within any other school district, including but not limited to: while on school grounds, while going to or coming from school, during the lunch period on or off-campus, during or while going to or from a school-sponsored activity.
- (t) Aided or abetted the infliction or attempted infliction of physical injury to another person. Expel only when connected to (a).
  - 48900.2 Committed sexual harassment.
  - 48900.3 Caused, attempted to cause, threatened to cause, or participated in an act of hate violence.
  - 48900.4 Intentionally engaged in harassment, threats or intimidation directed against school district personnel or pupils.
  - 48900.7 Made terroristic threats against school officials or school property, or both.





## STUDENTS MAY BE EXPELLED FOR THE FOLLOWING ACTIONS IN ACCORDANCE WITH EDUCATION CODE SECTION 48915 - EXPULSION

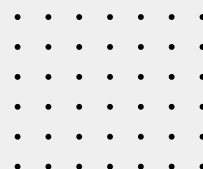
§ Causing serious injury to another person, except in self-defense.

§ Possession of a knife, or other dangerous object of no reasonable use to the pupil.

§ Unlawful possession of any controlled substance except for the first offense for the possession of not more than one avoirdupois (by weight) ounce of marijuana, other than concentrated cannabis, or the possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.

§ Robbery or extortion.

§ Assault or battery on any school employee.



## SOCIAL MEDIA GUIDELINES FOR STUDENTS



Rancho Campana High School is a 1-to-1 school that is immersed in technology. Our mission is to teach through technology and integrate it into the culture of RCHS. These social media and technology guidelines are to keep students safe, secure, and help them focus on their education. We strongly believe in the power of technology to teach; however, we want to educate students about online etiquette and how behavior in the digital world can affect the school world. Social Media includes but is not limited to: blogs, online chat rooms, discussion boards, wikis, photos, video sharing sites, etc.

1. Follow Rancho Campana's Student Code of Conduct when interacting and writing online. What is inappropriate to say in a classroom is inappropriate to say online.
2. Be mindful about what you post online. Everything that you post online does not go away, it leaves a digital footprint. Do not post anything you wouldn't want your family, friends, teachers, or future employers to see. Ask permission before posting images of other students or staff.
3. It is always acceptable to disagree with someone's opinion. However, be respectful when writing online and give constructive criticism.
4. Never give out personal information online. Be careful about communicating with people you have never met.
5. Plagiarism is a serious offense, make sure to cite resources that were used. Copying and pasting from a website is not allowed. In addition, pictures are also protected under copyright laws.
6. If at any time you feel uncomfortable with what is happening online, please report it to administration, counselor, teacher, or anonymously through WeTip online: <https://www.wetip.com/submit-a-tip/> OR call (800) 78-CRIME | (800)-782-7463.

## TECHNOLOGY ACCEPTABLE USE POLICY



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03

# ABSENCES

# ABSENCES

## WHAT ABSENCES ARE EXCUSABLE?

Per Ed Code [EC 48205], valid or excused absences are:

- Student illness
- Student medical/dental appointment
- Illness or medical appointment during school hours of a child to whom the student is the custodial parent
- Quarantine under the direction of a county or city health officer
- Attendance of funeral of an immediate family member:
  - One day - Within California
  - Three days - Outside of California or the country
- Specific religious activities, court orders, and limited visits with immediate family members called to or returning from military combat duty

## HOW TO EXCUSE AN ABSENCE

Return your child to school with a written note stating the following:

- Student Name
- Student ID Number
- Date and Reason for the absence
- Your contact number
- Your signed name as the parent/guardian.

This note is to be submitted to the Attendance Clerk in the Attendance Office. You may also call the RCHS Attendance Hotline at (805) 394-4754 to leave a message with the same information required on the written note.

Per State Law and Board Policy, you must verify each absence within 72 hours of the absence. After 72 hours, unverified absences are considered unexcused.

All notes and call logs received are stored in your student's attendance file. Please do not leave messages on any other phone line or leave notes in any other location on campus.

You can monitor your child's attendance on ParentVUE.

Important to note:

- Anytime a student is picked up for a Doctor's appointment, a Doctor's note must be brought back upon returning to school.
- Only a parent or guardian can pick up a student from school unless a note is given to the Attendance Clerk in advance.

# TARDIES & TRUANCY

## TARDIES

- School begins each day at 8:30am, plan for traffic and arrive early
- 6 tardies will result in 3 Lunch Detention assignments. The next 6 will result in 1 Saturday School, with counts re-setting at every trimester.

## TRUANCY

By law [EC 48260-48273], any pupil who misses 30 minutes or more of three or more school days without a valid excuse, whether it's one period each day or three whole days, is considered truant.

Letters are automatically generated approximately every two weeks alerting you of your child's attendance. You will receive a "First Notification of Truancy" after your child's 3rd unexcused absence. You will receive a "Second Notification of Truancy" after your child's 5th unexcused absence.

Depending on the severity of absences, you will be asked to attend a meeting with the school staff to discuss how to improve your child's attendance.

If your child's attendance doesn't improve after the conference and the 10th unexcused absence occurs, you may receive a "Third Notification of Truancy" and could be scheduled for a School Attendance Review Board meeting. This team of educators and members of the community, including the District Attorney, will review your child's attendance record and situation to provide support and intervention to encourage improved attendance. Should attendance continue to be an issue after this meeting, penalties may be issued.





# ACADEMICS

# 04

RCHS has a complete academic program with AP classes, visual and performing arts classes, world language, physical education, and CTE courses and dual enrollment classes. Each student is given access to a rigorous college-prep curriculum. With a trimester system, students take 5 classes every 12 weeks with the ability to earn 75 credits each academic year. Students have academy courses and general education requirements. The current AP classes offered include Biology, Chemistry, Physics, Calculus, Statistics, English Language, English Composition, European History, United States History, and Studio Art. Some AP courses are not offered every year due to enrollment and course sequencing.



## SCHEDULE CHANGES

A student can request for their schedule to be changed by filling out a "Schedule Change Request" form located in the Admin Classroom/College and Career Classroom with our Guidance Tech.

This request can be placed during the first week of the trimester. Students are called into the counselors office, in the order that the "Schedule Change Request" forms are submitted.

Schedule changes may ONLY be made during the first two weeks of the trimester for the following reasons:

- Error in schedule
- Wrong class assigned
- No class assigned
- Duplicate class assigned
- Senior student requires a class to meet graduation requirements
- Course prerequisites were not satisfactorily met
- Prior approval, as required, was not obtained
- Student previously did not pass a class
- Balance class sizes (a counselor or administrator may change a student's program to balance class size to ensure an optimum learning environment within a class)
- Class change requests WILL NOT be granted for the purpose of changing teachers or class periods

All schedule changes are subject to administration approval and class availability.

## LEVEL CHANGES

Level changes may be made without a grade transfer within the first 2 weeks of the trimester. After that, a student may level change up to 6 weeks with the current grade transferring to the new course.

## CLASS WITHDRAWALS

A student must be enrolled in at least four classes per trimester. A student who withdraws from a course without transferring to another course during the first six weeks of the grading period may do so without any entry on his/her permanent transcript. A student who withdraws from a course after the first six weeks of the grading period without transferring to another course shall receive an Incomplete grade on their transcript.

## ADMINISTRATIVE WITHDRAWALS

Students may also be administratively removed from a class for behavioral, attendance or other disciplinary reasons if counseling or other corrective measures have failed to be effective. The removal may be posted as a "F" on the student's transcript based on the Administrator's decision.



## Graduation and A-G Requirements 2023-2024

Students must earn grades of "**D**" or better to qualify for a high school **diploma** and grades of "**C**" or better to qualify for **university** admissions.

### Graduation requirements

#### **A. Social Science**

##### **35 Credits**

- 5 Ethnic Studies
- 10 World Civilization
- 10 US History
- 5 Government
- 5 Economics

#### **B. English**

##### **40 Credits**

#### **C. Mathematics**

##### **30 Credits**

- 5 of the 30 Credits Must Include:
  - Math 1 (Second Term) or
  - Math 2 or
  - Any Level Higher Than Math 2

#### **D. Science**

##### **30 Credits**

- 10 Life Science
- 10 Physical Science
- 10 Other

#### **E. World Language, or CTE Pathway Completion**

##### **20 Credits**

#### **F. Visual & Performing Arts**

##### **10 Credits**

#### **G. Electives**

##### **40 Credits**

Any OUHSD Course

#### **Physical Education (PE)**

##### **20 Credits**

#### **Health**

##### **5 Credits**

### A-G University Requirements

#### **A. Social Science**

##### **20 Credits (2 Years)**

- 10 Credits (1 Year) of World Civilization or European History
- 10 Credits (1 Year) of US History or 5 Credits (1/2 Year) of US History & 5 Credits (1/2 Year) of American Government

#### **B. English**

##### **40 Credits (4 Years)**

#### **C. Mathematics**

##### **30 Credits (3 Years) \***

\*4 Years Recommended

Courses Must Include:

- Elementary & Advanced Algebra and
- Two- & Three-Dimensional Geometry

#### **D. Science**

##### **20 Credits (2 Years) \***

\*3 Years Recommended

- 10 Credits (1 Year) Life Science
- 10 Credits (1 Year) Physical Science

#### **E. World Language**

##### **20 Credits (2 Consecutive Years) \***

\*3 Consecutive Years Recommended

#### **F. Visual & Performing Arts**

##### **10 Credits**

#### **G. College Preparatory Elective**

##### **10 Credits**

Any A-F Course Beyond the Minimum Requirements Above or  
2 Semesters of Courses in G-Approved Subject Areas

Check Rancho Campana's G approved courses

**Not Required**



# ACADEMIES

05



# ACADEMY OF ARTS, MEDIA & ENTERTAINMENT



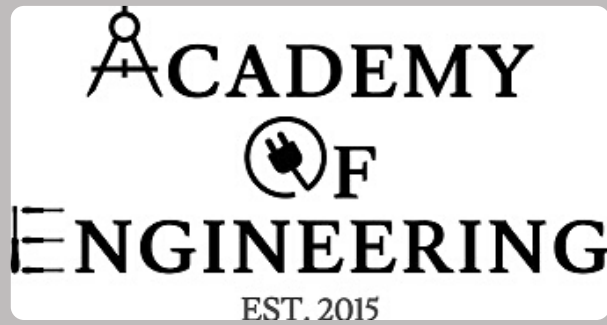
Welcome to the Rancho Campana High School Arts, Media & Entertainment Academy! Students in the Arts and Entertainment Academy follow a pathway in Design, Visual & Media Arts or Performing Arts. Students must complete a three-course pathway by the end of their high school career to meet the academy requirements (more detail provided in links above.)

Each career pathway is designed to provide students with curricular and co-curricular experiences that are modeled after the arts industry. In the classroom, students gain technical skills in their chosen discipline, and engage in project-based learning, where they develop as communicators, collaborators, critical and creative thinkers.

Students also participate in work-based learning activities where they develop career skills, hear from guest speakers in their industry, attend field trips, attend job-shadowing events, and explore internship opportunities for their senior year.



# ACADEMY OF ENGINEERING

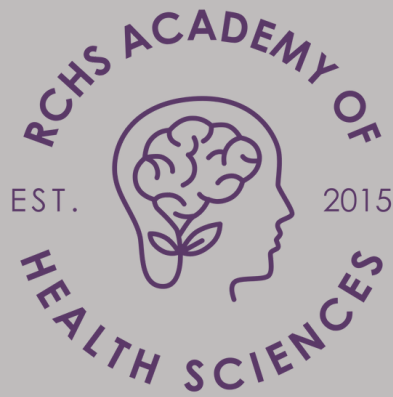


The goal of the Academy of Engineering (AOE) is to prepare students for college and careers, while letting students explore their career interests. There is a vital need for future engineers and computer scientists and the Academy of Engineering creates a pathway to promote this STEM field.

The Academy of Engineering staff has created opportunities for students to explore various Engineering disciplines through academy curriculum, projects, work site tours, guest speakers, job shadow opportunities, opportunities with our business partners, and internships. Students can explore the following engineering careers: mechanical, chemical, electrical, computer scientist, or computer programming. Students have the ability to design projects according to their career interests.



# ACADEMY OF HEALTH SCIENCES



Whether students dream of being doctors, nurses, dentists, psychologists, veterinarians, athletic trainers, physical therapists, medical researchers, or psychologists, in the Academy of Health Sciences (AOHS) each student has the opportunity to explore the various facets of the medical and mental health fields while learning more about themselves and their community around them. The Academy of Health Sciences addresses the critical achievement gap in STEM fields and develops a pipeline of students prepared to pursue health-related degrees and professions in one of the fastest growing sectors of the economy.

Students in the Academy of Health Sciences complete either a Patient Care or Mental Health pathway by the end of their high school career.